



Santa Ana Unified School District

BOARD POLICY NO: 4115

SUBJECT: Evaluation/Supervision

CATEGORY: Personnel

EFFECTIVE: 3/14/2017

RESPONSIBLE OFFICE(S): Human Resources Department

REVIEWED: 2/15/2017

SCOPE:

The Board recognizes its primary responsibility is to comply with applicable State and federal laws.

POLICY:

The Governing Board believes that regular, comprehensive evaluations designed to hold instructional staff accountable for their performance are key to improving their teaching skills and raising students' levels of achievement.

(cf. [4141/4241](#) - Collective Bargaining Agreement)

(cf. [4315](#) - Evaluation/Supervision)

Evaluations shall be used to recognize the exemplary skills and accomplishments of staff and to identify areas needing improvement. When areas needing improvement are identified, the Board expects employees to accept responsibility for improving their performance and encourages them to take initiative to request assistance as necessary, including participation in appropriate staff development and/or individualized teacher support and guidance programs.

(cf. [4117.6](#) - Decision Not to Rehire)

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4131](#) - Staff Development)

(cf. [4131.1](#) - Teacher Support and Guidance)

The Superintendent or designee shall assess the performance of certificated instructional staff as it reasonably relates to the following criteria: (Education Code 44662)

1. Students' progress toward meeting district standards of expected achievement for their grade level in each area of study and, if applicable, towards the state-adopted content standards as measured by state-adopted criterion-referenced assessments

(cf. [6011](#) - Academic Standards)

(cf. [6162.5](#) - Student Assessment)

(cf. [6162.51](#) - State Academic Achievement Tests)

2. The instructional techniques and strategies used by the employee

3. The employee's adherence to curricular objectives



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4. The establishment and maintenance of a suitable learning environment within the scope of the employee's responsibilities.

With the agreement of the exclusive representative of the certificated staff when applicable, the Superintendent or designee may incorporate objective standards from the National Board for Professional Teaching Standards and/or the California Standards for the Teaching Profession into district evaluation standards.

(cf. [4119.21/4219.21/4319.21](#) - Professional Standards)

(cf. [4140/4240/4340](#) - Bargaining Units)

The evaluation of certificated employee performance shall not include the use of publishers' norms established by standardized tests. (Education Code [44662](#))

Noninstructional certificated employees shall be evaluated on their performance in fulfilling their defined job responsibilities. (Education Code [44662](#))

The Superintendent or designee shall ensure that evaluation ratings have uniform meaning and are uniformly applied throughout the district

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

Legal Reference:

EDUCATION CODE

33039	State guidelines for teacher evaluation procedures
35171	Availability of rules and regulations for evaluation of performance
44660-44665	Evaluation and assessment of performance of certificated employees (the Stull Act)

GOVERNMENT CODE

3543.2	Scope of representation
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Management Resources:

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
California Standards for the Teaching Profession, 2009



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WEB SITES:

CSBA: <http://www.csba.org/>

California Department of Education: <http://www.cde.ca.gov/>

California Commission on Teacher Credentialing: <http://www.ctc.ca.gov/>

National Board for Professional Teaching Standards: <http://www.nbpts.org/>

DESIRED OUTCOME:

Through this policy, the District shall comply with applicable State and federal laws.